



Caedmon School

Homework Policy

HISTORY OF DOCUMENT

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2.				
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Signature of Headteacher:

Signature of Chair of Governors

WHY IS HOMEWORK IMPORTANT?

Homework is valuable for the following reasons:

- It helps students to make more rapid progress in learning
- It allows students the opportunity to develop the practice of working independently, this method of working is vital in the later stages of secondary education and beyond
- It helps students develop skills learned in the classroom
- It involves parents and others in the students' work for their mutual benefit
- It can provide opportunities for long term research and other work that benefits from being developed over a longer period of time
- It gives students valuable experience of working to deadlines and forms a link with various methods of study crucial to success at Secondary School

THE NATURE OF HOMEWORK.

At Caedmon we have a system whereby there are two types of homework.

Longer homework tasks: These last over a period from a minimum of 2 weeks up to a maximum of 4 weeks. All longer homework will be published on the School's VLE which is accessible from the school website. The homework will also be issued to students in a written format.

Subject Leaders will meet prior to the publication of the homework to plan the timetable for these tasks so that no pupil is overloaded with too many long homework tasks at any one time. There **should** be two long homework tasks per term from each of the Humanities subjects. Technology teachers should design the homework so that these longer homework tasks are broken down into more manageable sections so that all students can stay on track and complete them by the due date. There may be a specific link between one long homework and the next.

Short homework tasks: These will be set each week in Mathematics, Science, English (Literacy), ICT and MFL, and would usually last no more than 15 minutes. These tasks can be written work, but can also be preparation exercises, revision, research or reading. Occasionally they will be used to complete class work, but this will be rare.

The nature of the homework will still vary between year groups, different classes and topics of study. Where appropriate it should be differentiated and suitable for those with SEN(D).

Marking homework forms an integral part of our assessment. We aim to return marked homework to the students within two weeks. **Each pupil will receive a homework grade**

HOW DOES THE SCHOOL HELP STUDENTS ORGANISE THEIR HOMEWORK?

Each pupil is given a student planner at the beginning of the year. Students are expected to record their homework for each subject as a reminder of the task and its deadline date.

We try to make sure that our instructions concerning homework are clear to everyone in the class, and that all students have plenty of time to copy down what is expected. The long homework tasks will be published via the website/VLE and school bulletin. The short homework tasks will be written in the planners each week.

As far as is practicable, homework will be independent tasks and NOT simply finishing off class work tasks as this approach can increase the workload of many students.

It is our aim to mark or respond to homework regularly, and in a way that is helpful to students including comments which show them how their work could be improved.

HOW CAN PARENTS OR GUARDIANS HELP WITH HOMEWORK?

Parents or Carers should:

- Check that homework details are filled in clearly and regularly in the student planner, there is space there for a regular signature.
- Help their child organise his or her time to best advantage so that things are not all left to the last minute or even forgotten
- Try to make sure that there are suitable working conditions at home
- Take a positive and active interest in their child's work at home rather than just insisting that it be done

Parents/carers are encouraged to let us know if there are problems with homework that cannot be resolved. Perhaps a child seems to be doing too much, or not enough, or is finding it too easy or too difficult. In this case contact with the school is essential and we will endeavour to help.

FAILURE TO HAND IN HOMEWORK

We expect completed homework to be given in on time. This gives students valuable experience of working to deadlines and facilitates staff with their marking schedules. If homework is not handed in appropriate action will be taken.

Any homework problem may be noted and kept with the staff record of a pupil to provide evidence for a specific or general problem, which may emerge at a later date.

It can be recorded on the electronic tracker and will be reflected in the homework effort grade.

CAEDMON SCHOOL RECOMMENDATIONS FOR HOMEWORK

Homework Subjects	Long/Short Homework
<i>English</i>	A combination of long (4 week) and short homework tasks (set every 2 weeks) as appropriate to curriculum delivery.
<i>History Geography Religious Studies</i>	A combination of long (4 week) and short homework tasks (set every 2 weeks) as appropriate to curriculum delivery.
<i>Art</i>	A combination of long (4 week) and short homework tasks (set every 2 weeks) as appropriate to curriculum delivery. Longer tasks may be combined to allow the completion of a major project.
<i>Citizenship Technology</i>	Some short tasks to re-enforce learning.
<i>Mathematics</i>	Short homework tasks (15 minutes)
<i>Science</i>	Short homework tasks (15 minutes)
<i>ICT</i>	Short homework tasks (15 minutes)
<i>MFL</i>	Short homework tasks (15 minutes)

THE ROLE OF THE FORM TUTOR

- To check the planners each week (Tuesday)
- To reward students who are using their planners effectively
- To closely monitor those students who are not using their planners effectively

THE ROLE FOR THE SUBJECT TEACHER

- To follow these guidelines closely
- To mark and record homework separately to emphasise its importance
- To reward students for effective homework and put support in place for those that do not complete homework effectively

THE ROLE FOR THE SENIOR LEADERSHIP TEAM

- The Senior Leadership Team will monitor the effectiveness of homework alongside their Heads of Department
- The Senior Leadership Team will make sure that parents are fully informed as to the policy within the school
- The Senior Leadership Team will support the work of the Form Tutors through their own checking of planners and homework exercise completed by students

A ROLE FOR PARENTS and STUDENTS

- Parents can expect to be kept fully informed of the homework policy
- Parents will be expected to support “homework time” by providing a suitable place in the home for homework to be completed
- Students must make every effort to complete tasks on time and to the best of their ability.